

APPLICATION FOR ZONING PERMIT  
**CONDITIONAL USE**

The undersigned requests a conditional use permit for the use specified below. Should this application be approved, it is understood that it shall only authorize that particular use described in this application and any conditions or safeguards required by the Planning Board and/or City Council. *(Please read the Requirements and Instructions on the Reverse Side)*

1. **APPLICANT INFORMATION**

NAME OF APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: HOME \_\_\_\_\_ BUSINESS \_\_\_\_\_

2. **LOCATIONAL DESCRIPTION**

ADDRESS OF PROPERTY: \_\_\_\_\_

SUBDIVISION NAME AND LOT NUMBER *(if known)*: \_\_\_\_\_

3. **EXISTING USE** *(i.e., residential, commercial, industrial, etc.)*: \_\_\_\_\_

4. **ZONING DISTRICT**: \_\_\_\_\_

5. **DESCRIPTION OF CONDITIONAL USE**: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the information and statements contained in this application and its supplements are true and correct. I also understand that this permit shall automatically expire at the end of six (6) months from the date on which the City Council of the City of New Carlisle grants the conditional use unless the use is begun and/or a building permit is obtained and the erection or alteration of a structure is started.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

NEW CARLISLE PLANNING BOARD

REQUIREMENTS AND INSTRUCTIONS TO BE FOLLOWED  
FOR SECURING A CONDITIONAL USE

**PLEASE READ CAREFULLY**

The application shall include the following statements:

1. A legal description of the property;
2. Description of the EXISTING and PROPOSED use of the property;
3. A. description of the proposed conditional use;
4. A statement of the necessity or desirability of the proposed use to the neighborhood or community;
5. A statement of the compatibility of the proposed use to adjacent property and land use; and
6. Such other information regarding the property, proposed use, or surrounding area as may be pertinent to the application or required for appropriate action by the Planning Board.

The application shall be accompanied by two (2) copies of a plot plan, drawn to an appropriate scale, clearly showing the following:

1. The boundaries and dimensions of the lot;
2. The size, height and location of existing and proposed structures;
3. The proposed use of all parts of the lot and structures, and please include *all applicable information* regarding: parking and loading areas, traffic access and circulation, open space, landscaping, utilities, signs, lighting, yards and any other information as the Planning Board may require to determine if the proposed conditional use meets the intent and requirements of the Zoning Code of the City of New Carlisle;
4. The use of land and location of structures on adjacent property;
5. A list of all owners (including address) of land within two hundred (200) feet of the land shall be submitted either as a part of the map or as a supplement thereto. The address of owners of land shall be that appearing on the current County Auditor's tax list or County Treasurer's mailing list; and
6. '\$200 · Application Fee.

**PERIOD OF VALIDITY**

A Conditional Use granted by the City Council shall automatically expire at the end of six (6) months from the date on which the City Council grants the conditional use unless the use is begun and/or a building permit is obtained and the erection or alteration of a structure is started.