

# APPLICATION FOR SIGN PERMIT

Date: \_\_\_\_\_

APPLICATION NO.: 20 \_\_\_\_\_

### APPLICANT INFORMATION

- 1) Applicant Name (please print): \_\_\_\_\_ Phone: \_\_\_\_\_
- 2) Address of Property: \_\_\_\_\_ Lot No. \_\_\_\_\_ Subdivision/Plat Name: \_\_\_\_\_
- 3) County Auditor's Record: Parcel ID No. \_\_\_\_\_
- 4) Name of Land Owner (attach a letter of permission from property owner authorizing permission to erect sign) \_\_\_\_\_  
Phone: \_\_\_\_\_

### SIGN INFORMATION

- 1) Zoning District: \_\_\_\_\_
- 2) Type of Sign (please circle):      **Wall**                      **Pole**                      **Marquee** **Other** (please specify): \_\_\_\_\_
- 3) Width of Sign: \_\_\_\_\_ Height of Sign: \_\_\_\_\_ Total Sq. Ft. (Width X Height): \_\_\_\_\_
- 4) Projection of Wall Sign: \_\_\_\_\_ Elevation of Pole Sign: \_\_\_\_\_
- 5) Illumination (please circle):      **None**                      **Internal**                      **External**                      Electrical Service Required? **Yes**      **No**
- 6) Sign Erector: Name \_\_\_\_\_ Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Liability Insurance or Bond (name of company) \_\_\_\_\_
- 7) Contract price or Estimated Cost of Sign: \_\_\_\_\_
- 8) If Temporary, when Sign will be: Erected (Date) \_\_\_\_\_ Removed (Date) \_\_\_\_\_  
Who will be responsible for removal? \_\_\_\_\_

### REQUIRED ATTACHMENTS:

- 1) A sketch, drawn to scale, showing position of the sign and other advertising structures in relation to nearby buildings, structures and streets.
- 2) Two (2) blueprints or ink drawings of plans and specifications, showing method of construction or attachment to the building or ground
- 3) Any electrical permit required and issued for such sign.

Unless the sign authorized by this permit is erected within six (6) months of the date of issuance, the permit shall no longer be valid. Approval of the Sign Permit requested by this application indicates acceptance of responsibility by the applicant to comply with ALL provisions of Chapter 1290 of the Codified Ordinances of New Carlisle.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### CITY AUTHORIZATION OF SIGN PERMIT FOR OFFICE USE ONLY

Date Filed with Planning Department \_\_\_\_\_ Fee of \$25 plus \$0.50 per square foot      Fees Paid \$ \_\_\_\_\_

Based upon the statements in this Application No. 20 \_\_\_\_\_, and the requirements of the Zoning Code of the City of New Carlisle, Ohio this application is:

\_\_\_\_\_ Approved / \_\_\_\_\_ Denied

Date Application ruled on: \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Variance Appeal Number: \_\_\_\_\_

Date of Approval: \_\_\_\_\_